

## INFORMATION FOR AUTHORS

### *Requirements for articles*

Original, unpublished in other editions articles are submitted to the editorial board of the digest in two copies in Belarusian, Russian or English; A4 page format; all margins are 20 mm; Times New Roman, line spacing 1.0; paragraph indent 1.0. The text of the article must be carefully proofread and signed and dated by the author (authors).

The structure of the article should be as follows:

1. Universal Decimal Classification Index (UDC).

2. Metadata:

– initials and surnames of the authors;

– article title;

– full name of the organizations the authors work at, indicating the city and country, as well as the email address of each author;

– an abstract (author's summary) of up to 120 words should briefly present the results of the work and be understandable including in isolation from the main text of the article; it should be informative, well-structured (one of the ways to write an annotation is a shortened repetition of the structure of the article which includes an introduction, goals and objectives, methods, results, conclusion or conclusions);

– keywords; a set of words reflecting the content of the text in terms of the study object, scientific field and research methods; the recommended number of keywords is 5-10.

Then the metadata (everything that precedes the main text of the article) is provided in English, and the annotation in English should be original (i.e. it should not be a literal translation of the Russian version of the annotation).

3. The main text of the article should be about 14,000-18,000 characters; the volume includes tables and pictures, up to a total of 4-5.

The material presented should be clearly structured: introduction, goals and objectives, methods, results, conclusion (conclusions).

The text and illustrative material are presented only in black and white, graphs, diagrams, charts must have captions. The availability of data a graph, chart, or table is based on is mandatory! In the articles in Russian, table headings, picture and table captions should be written in two languages, Russian and English. The text of the manuscript should contain links to tables and illustrative materials.

Black and white pictures are inserted into the text of the article, and are also submitted as separate files in the .jpg or .tiff format (300 dpi). It is not allowed to use scanned material in the text.

4. The reference list in Russian is drawn up in accordance with the requirements of the Higher Attestation Commission of the Republic of Belarus (GOST 7.1-2003). The cited literature is listed in the order it is mentioned, references in the text are indicated with an index number in square brackets (e.g, [1]); references to the unpublished works are not allowed).

The list of references written using the Roman alphabet (“References”) are listed next in the following way: authors (transliteration), article title in English, name of the Russian-language source (transliteration), translation of the source name into English, publishing information with abbreviations and notation in English.

An electronic version of the article is submitted to the editorial board of the digest on electronic media or sent by e-mail (minchanka@sbmt.by). The text should be presented as a Microsoft Word document, formulae must be typed in the MathType formula editor. The use of the formula editor for Microsoft Office 2007 and above is prohibited, since it is not supported in the publishing process.

The information sheet on a separate page should contain the following information for each author in Russian and English: last name, first name and patronymic (in full), academic degree, academic title, position, place of work with an address, contact information (e-mail, phone numbers).

*The editorial board of the digest may not share the view of the authors of the publication. Responsibility for the content of articles and the quality of translation of annotations rests with the authors of publications.*

*Articles that do not meet the stated requirements, as well as those submitted later than the deadline set by the editorial board, are not accepted for consideration.*